



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
November 04, 2025**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai, with Trustees present: Stan Harbaugh, Sarah Matchett, Jeff Snook, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Absent was Trustee Nicole Maxwell. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, Parks, Events, and Facilities Director Troy Ward, Public Works Director Brian Flenniken, and Finance Director Gregg Mueller.

**AGENDA ADOPTION**

**Motion #1** by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to approve the agenda as presented.

A voice vote was requested.

Motion carried unanimously.

**TOWN MANAGER REPORT**

Town Manager Hawkinson announced the Town of Palisade was awarded a \$40,000 marketing grant for an off-season marketing campaign.

Town Manager Hawkinson also asked the Board if they would like to submit a letter to the Mesa County Commissioners opposing a solar farm in East Orchard Mesa.

***The consensus of the Board of Trustees is to direct the Town Manager to draft a letter and email it to the Board. Each Board member will review it individually, and if they support the letter, they will sign it and return it directly to the Town Manager.***

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**

Approval of Bills from Various Town Funds – October 1, 2025 – October 21, 2025.

- **Minutes**

Minutes from the October 14, 2025, Regular Board of Trustees Meeting.

**Motion #2** by Mayor Pro-Tem Sommerville, seconded by Trustee Snook, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Mayor Pro-Tem Somerville, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox

**No:**

**Absent:** Trustee Maxwell

Motion carried.

### **PUBLIC HEARING I**

#### **Budget Resolutions 2025-25, 2025-26, and 2025-27**

Mayor Mikolai opened the public hearing at 6:07 pm.

Town Manager Hawkinson and Finance Director Mueller reviewed the proposed Resolutions and thanked the Board and Staff for getting through the budget process.

Mayor Mikolai opened the public hearing to public comment.

**JoAnn Rasmussen, Chair of the Palisade Historical Society**, thanked the Board of Trustees for the 2026 donation and requested that Town staff help add wayfinding signs to direct visitors to the history museum during the CDOT roundabout construction project.

Mayor Mikolai opened the public hearing to Board comment.

Mayor Pro-Tem Somerville requested that the Board consider each proposed resolution individually.

**Motion #3** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve Resolution 2025-25– Budget Expenditures and Revenues

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Motion #4** by Trustee Matchett, seconded by Mayor Pro-Tem Somerville, to approve Resolution 2025-26 – Appropriating Sums to Various Funds

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai, Mayor Pro-Tem Somerville

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Motion #5** by Trustee Snook, seconded by Trustee Matchett, to approve Resolution 2025-27 – Budget Tax Levy

A roll call vote was requested.

**Yes:** Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai, Mayor Pro-Tem Somerville, Trustee Harbaugh

**No:**

**Absent:** Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 6:14 pm.

### **CONTINUED BUSINESS**

#### **Kestrel Landing Subdivision – Revised Concept Plan**

Community Development Director Aziz explained to the Board that the applicant revised their plan based on previous feedback and is now pursuing a Planned Development (PD) approach with single-family homes instead of townhomes.

Applicant Keith Ehlers presented the revised plan, which includes eight single-family homes instead of nine townhomes, with shared driveways to minimize access points onto Shiraz Drive.

The Board of Trustees discussed the revised concept plan at length, including the following topics:

- Appreciation for the changes made based upon previous comments and concerns, specifically the reduced ingress/egress points
- Concerns about the PD process

***DIRECTION:*** The consensus of the Board of Trustees was to encourage the applicant to move forward with the project.

### **NEW BUSINESS**

#### **Harky's Launch Improvement Project**

Parks, Events, and Facilities Director Ward presented the project to improve the boat launch area, explaining they would clean up debris, create terracing for safer river access, and improve the boat ramp grade from approximately 30% to 15%.

Mayor Mikolai opened the item to public comment.

*Carina Scott of Palisade;* Expressed disappointment about not having a concrete boat ramp, noting the heavy usage and concerns about maintenance.

The Board of Trustees discussed the proposed project, including the following topics:

- Support of the project as a valuable amenity
- Future addition of concrete if permitted by the Army Corp of Engineers
- Staff vs contractor build
- Material sourcing (specifically, if some material could be sourced from the bike skills park area)

***Motion #6*** by Trustee Matchett, seconded by Trustee Harbaugh, to approve directing the Town Manager to rent equipment and purchase materials for the Harky's Launch Improvement Project, for an amount not to exceed \$126,240.00.

A roll call vote was requested.

**Yes:** Trustee Snook, Trustee Fox, Mayor Mikolai, Mayor Pro-Tem Somerville, Trustee Harbaugh, Trustee Matchett

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**PUBLIC COMMENT**

**Don Metzler of Palisade, CO;** representing the Palisade Vineyards HOA, expressed support for the revised plan but noted concerns about the northernmost driveway's proximity to Highway 6.

**COMMITTEE REPORTS**

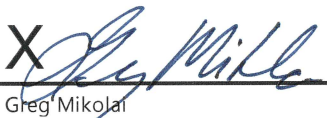
Trustee Snook gave an update on the October Tourism Advisory Board meeting.

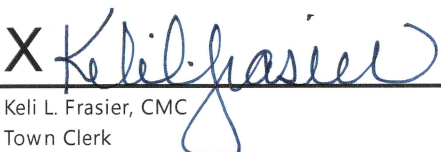
**ADJOURNMENT**

**Motion #4** by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to adjourn the meeting at 7:14 pm.

A voice vote was requested.

Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli L. Frasier, CMC  
Town Clerk

